

A vibrant photograph of a field of sunflowers under a clear blue sky. The sunflowers are in various stages of bloom, with bright yellow petals and dark brown centers. The background is slightly blurred, creating a sense of depth. The text is overlaid on the image in a bright green color.

**Chinese Gospel Church
Children Ministry
Information Handbook**

**中华福音教会
儿童事工部手册**

***Planted in the house of the LORD,
they will flourish in the courts of our GOD.***

(Psalm 92:13)

**他们栽于耶和华的殿中，发旺在我们神的院里。
(诗篇 92:13)**

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1. Vision 异象

God's little warriors today, HIS servants tomorrow
今日作神的小兵，明日是主的将领

2. Mission 使命

Praise 敬拜

Pray 祷告

Build faith foundation 根植于信

Multiply in Christ 广传福音

3. Strategy 策略

Bring children into God's presence and receive blessings through praise, worship, prayer, and God's words. 以赞美敬拜祷告和神的话语将孩子们带入主的同在并领受祝福。 Build godly characters of being the glorious and honored ambassadors of God. 培养属神的，荣耀尊贵器皿的品质。

4. Goal 目标

4.1 Toddler 二岁班

Build Foundation, Independent from parents during class time.

4.2 Preschool 学前班

Praise, Pray, Love, and Come to God

4.3 Kindergarten to 3rd Grade 幼儿园到三年级

Praise, Pray, Study God's Words, Know and Come Near to God

4.4 4th to 6th Grade 四到六年级

Build Close Relationship with God

4.5 6th Grade to 8th Grade 六到八年级

Grow in Faith and in the Favor of God, Have Close Relationship with God

5. Commitment Statement 委身宣言

CGC Children Ministry All Staff Member Commitment

“... My Father will honor the one who serve me.” (John 12:26)

We at CGC Children Ministry believe that anyone taking on the responsibility of serving must bring glory and honor to Christ as they serve and must reflect Christ-likeness in everything they do. There are three major categories which a person must conform to in order to serve our Lord with integrity.

1. Spiritual Commitment

- 1.1 Adhere to the doctrinal statements of CGC and be growing in maturity as a believer of Jesus Christ
- 1.2 Be willing to have an intimate, personal relationship with God;
- 1.3 Be willing to consistently read bible and pray.

2. Soul Commitment

- 2.1 Be willing to humbly respond to discipline, rebuke, correction, and Confrontation.
- 2.2 Willing to be emotionally stable, not affected by mood swings and non-favorable issues.
- 2.3 Be willing to deal with deeper issues of the heart and to go through Christ-like character development.

3. Physical Commitment

- 3.1 Be willing to make the time commitment.
- 3.2 Be willing to put God first over any other things.
- 3.3 Have the physical accountability to do the service, no more than 30% absence.

It's an honor and privilege to serve God which we do not deserve. It requires serious commitment but the rewarding will be tremendous as what we do God remembers, and HE keeps the records. As we nurture, educate, love, influence, and change our children in God's Kingdom, we grow ourselves through serving. Definitely God will do great things through us and through our children. Let's experience amazing things together in the coming years!

中华福音教会儿童事工部全体事奉人员向神的委身

"若有人服事我，我父必尊重他。" (约翰福音 12:26)

我们中华福音教会儿童事工部相信,所有的事奉都必须尊崇主, 事奉人员在所做所为的每一件事情上, 都必须彰显基督。为了崇高荣美地服侍主, 我们在以下三个方面向神委身。

1. 在灵里向神委身

- 1.1 持守中华福音教会信仰宣言, 愿意在耶稣基督里向成熟成长;
- 1.2 愿意与主建立亲密的个人关系;
- 1.3 愿意建立持之以恒的, 读经祷告的属灵生活。

2. 在情感意志上向神委身

- 2.1 愿意谦卑受教及接受劝勉, 指正, 与建议;
- 2.2 愿意超越情感的波动和个人的喜好;
- 2.3 愿意在内心深处效法基督。

3. 在事奉工作中向神委身

- 3.1 愿意在时间上守时且如期地奉献；
- 3.2 愿意学习在事奉上以神为首位；
- 3.3 愿意在事奉上信实可靠, 缺勤率不超过 30 % 。

出于主的拣选, 恩典, 和怜悯. 卑微的我们可以儿童事工部尊荣地服事神。这项事奉是毫无懈怠的真心奉献, 但您所得到的会宏伟长远, 神纪念我们所做的一切. 当我们在神国里教, 养, 爱, 影响, 及改变孩子们时, 神也改变我们, 使我们在服事中成长。您的事奉不是负担, 而是蒙福满满: 神必定会通过我们和孩子做极美的事。让我们一起, 在今后的岁月中, 荣上加荣。

6. Rules 规则

6.1 Rules for Student 学生规则

- Class Room Rules 在教室的规则
 - Raise hand to talk 发言先举手
 - Keep hands/feet to yourself 不做小动作
 - Follow teacher's instruction 听从老师指挥
 - Respect to teacher and to each other 尊敬老师和同学
- Around Church Rules 在教会里的规则
 - No food and drinks upstairs 不得在楼上吃喝
 - No playing at sanctuary 不得在大堂内玩耍
 - No shoes on chairs 不得踩桌椅

6.2 Rules for Classroom Helper 课堂助理之规则

- Arrive on time (10:00 to 12:00) 按时到达
- Call class teacher at least 3 days earlier for any absence to arrange substitute 任何缺席都需三天前告知老师以便作出相应安排
- All helpers should take the training class and be certified 助理均需受到培训并得到证书
- Follow class teacher's arrangement/Instruction 听从老师的安排和指挥
- No side talk during class time 不随便讲话
- Helpers will be scheduled no more than once a month 助理人员不被安排每月多于一次

7. Roles and Responsibilities 任务和责任

7.1 Principle and Committee Team Member Responsibilities 校长和委员会成员之责任

- Pray for children ministry 为儿童事工祷告

- Be an example of servant 成为服事的佳美的榜样
- Together with principle work closely with church pastor, elders, and board members on behalf of Children Ministry 协助校长代表儿童事工与牧师,长老和同工密切合作
- Work closely with children ministry team members 与儿童事工部全体事奉人员密切合作
- Facilitate team meetings (Quarterly) 筹划儿童事工部会议(每季度一次)
- Vision casting and leadership development 异象传达及领袖造就
- Shepherd team members 牧养团队成员

7.2 Team Lead Responsibilities 班级负责人责任

- Pray for the grade teachers and children of the grade 为本年级老师及孩子祷告
- Work closely with grade teachers on schedule and issues related to the grade 与本年级老师密切合作制订计划安排
- Inform committee member for grade teacher changes 告知委员会成员有关教师变动

7.3 Teacher Responsibilities 教师责任

- Pray for the grade teachers and children of the grade 为本年级老师及孩子祷告
- Be truthful for the content that is taught to kids 以身作则言行一致
- Work closely with parents regarding issues of kids in class 孩子出现任何问题时都要与家长密切合作

7.4 Parent Responsibilities 家长责任

- Discipline and correct any unacceptable behaviors of your children according to Lord's teaching 按照主的教训管教自己孩子的任何不许可的错误作法
- Please pick up your children from classroom after Sunday school so that the teacher can communicate with you regarding content that was taught in order for you to following up the learning during the week 请在课后到教室接孩子, 以便了解教学内容和随后的跟进要求
- Please drop off your child/children (for Kindergarten and below) to the classroom at the door and inform teachers for any medical needs or other special attentions, most of all, so that teachers can pray for your child. 幼儿园班以下的孩子家长请把孩子带到教室, 请告知老师有关任何药物或其他需要

8. Team Information 事工团队

(Underlined names are team lead 划底线的名单为班级负责人)

8.1 Children Ministry Committee Team Member 事工委委员会

Principle: 校长

宋福印

Committee Member: 委员会成员

徐南珏, 王球红, 于忠荣, 宋福印

8.2 Teachers 老师

8th Grade: 八年级

吕启明/王郁雅, 付向群, Rosalyn,

7th Grade: 七年级

周东/季菁雯, 徐晓宁, 杨汉龙, 郑亨通

5th / 6th Grade: 五/六 年级

陈玉玲, 陈风卿, 何杰, 魏勇, 索萍

4th Grade: 四年级

陈英娜, 王玉英, 陈永健 / 耿海荣, 蒋嵩山, 李军

3rd Grade: 三年级

陆凌兰 / 于力超, 倪美仁, 郭少红, 陈玲群, 付向明

2nd Grade: 二年级

何力 / 黄毅, 陈红, 张岩, 王翔夫, 肖年/汪珠文, 陈伟芬

1st Grade: 一年级

沈昊 / 杨兆吉, 王玉平, 秋萍 / 何杰, 肖玉刚 / 李冬敏

Kindergarten: 幼儿园

巴莉, 杨洋, 李文莹

Preschool: 学前班

张晓葳

Toddler: 二岁班

林玲

Nursery: (to be finalized) 婴儿室

肖习, 王玉美, 李静, 曲卓然, 朱安珊, 卜大华, 陶炼, 吴娴

Special Care: 特别照顾:

TBD 待定

8.3 Worship Team 敬拜团队

1-6 Grades: 一到六年级

于忠荣, 索萍, 郭成运, 陈玉玲

Kindergarten: 幼儿园

沈昊

Toddler: 二岁班

林玲

9. Special Events 特别活动

9.1 Bible Contest 圣经知识竞赛

Participant: 参加者

Grade 1 to 8 一到八年级学生

Date: 日期

End of April and October 四月和十月底

9.2 Support Easter Celebration 协助复活节庆典

Participant: 参加者

All students 全体学生

Date: 日期

Easter 复活节

9.3 Mother's Day 母亲节

Participant: 参加者

All students 全体学生

Date: 日期

May 五月

9.4 VBS 假日圣经学校

Purpose: 目的

- Enhance Bible learning experience 强化学习圣经
- Fellowship in Christ 主内联谊
- Learn how to serve 学习事奉

Participant: 参加者

All students 全体学生

Date: 日期

June 六月

9.5 Summer Bible and Worship Camp 暑期圣经与敬拜营

Purpose: 目的

- Explore truth 考察真理
- Experience the true meaning of worship 领会敬拜真意
- Fellowship in Christ 主内联谊
- Learn how to serve 学习事奉

Participant: 参加者

All students 全体学生

Lead: 负责人

Juanna 徐南珏

Date:

July 七月

9.6 Harvest Celebration 丰收节庆典

Participant: 参加者

All students 全体学生

Lead: 负责人

Larry Liu, Fuyin Song 刘陆峰, 宋福印

Date: 日期

End of October 十月底

9.7 Support Christmas Celebration 协助圣诞节庆典

Participant: 参加者

All students 全体学生

Date: 日期

Christmas Eve 圣诞节前夜

10. Pre-teen Program 少年事工

10.1 Vision 异象

Do not let anyone look down on us for we are young, but be edified in speech, in life, in love, in faith, and in purity. For in Heaven, are people like us.

不要叫人小看我们年幼,却要在言语,行为,爱心,信心,清洁上都得造就,因为在天国里,正是象我们这样的人。

10.2 Mission 使命

Edify and build godly characters. Be an example for other children. 造就建立属神品质,作其他孩子的榜样。

10.3 Strategy 策略

- Build strong team leaders 培养杰出的团队领袖
- Build strong fellowship among members 营造温馨的联谊交流
- Grow in Christ 在基督里成长
- Earn more for Christ 扩展神的国度

10.4 Team Members 事工团队

10.4.1 Team Lead 负责人

宋福印/忠荣

10.4.2 Teachers 老师

宋福印/忠荣, 浦宏宾/向群, 周东/菁雯, 徐晓宁, 陈英娜, 谢霞妮, 王球红

10.4.3 Students 学生

6 – 8 Grades 六到八年级学生

7

10.4.4 Student Groups 学生小组

a. Worship Team 敬拜小组

Purpose: 目的

Build strong future worship leaders

Member Requirements: 队员要求

- Commitment to growing spiritually
Understanding the true meaning of worship is to be with Spirit, Heart, Truth, and Faith, Serve our Lord with all your heart, all your mind, all your strength, and all your soul. This is as important on an individual basis as it is with the team. For this, all team members are required to read Bible daily, pray daily, have a quiet time with God each day, and align our daily life with God's words.
- Commitment to being spiritually prepared for a worship heart
All team members are required to come ready not only to sing and play, but to worship the King and bring others to the presence of the King.

- Be a role model
All team members are required to be God's good testimony so that people may see our good deeds and give glory to God.
- Have a humble heart and willing to accept corrections
"Blessed are the poor in spirit (humble), for theirs is the kingdom of heaven."
– Matthew 5:3. This very first beatitude defines all the rest.
- Obey authorities
Obeying quickly without complaining is exactly how God want us to respond to authority. We are required to not setting our affections on ideas or plans which could be changed by God or others.
- Arrive on time
Team members are required to show high esteem for other people and their time.
- Commitment to practice
All team members are required to attend the weekly practice session, and practice daily.
- Bring binder to worship practice each time
Team members are required to preparing your practice materials so that together we can achieve the greatest efficiency and eliminate paper waste.
- Minimum 3 months of consistent attending preteen meetings

Member Requirements: 队员责任

- Lead worship time at weekly meeting
- Organize and work closely with other teams to support church's special program (Ester, Christmas celebration, etc.)

b. Fellowship Team 联谊小组

Purpose: 目的

Build strong fellowship among members 营造温馨的联谊交流

Member Responsibilities: 队员责任

- Unit team member through games, activities
- Collect prayer requirement, organize, and pray for team members
- Plan weekly activities
- Propose yearly activities, retreat, community service, etc.

c. News Team 新闻组

Purpose: 目的

Reporting to others of what's happening in Children Ministry

Member Responsibilities: 队员责任

- Take pictures for kids, parents, teachers in our Church

- Cam cording for kids, parents, teachers in our Church
- Collect and edit News Report and other program (eg. CGC Student Year Book)
- Making movies for supporting church special events on behalf of Children Ministry

d. Drama Team 文艺节目组

Purpose: 目的

Serving with God's given talents

Member Responsibilities: 队员责任

- Work closely with other teams in supporting church special events (Ester Celebration, Christmas Celebration, etc.)
- Develop scripts and drama for special church events
- Support weekly preteen meeting with special drama needs

11. Safe Place with God Glory 充满神荣耀的安全之地

At CGC Children Ministry, all ministry staff, teachers, and volunteers have a spiritual, moral, and legal obligation to provide a safe and secure environment for all individuals – children, youth, and adults- in the prevention of abuse. Our children ministry is a center of excellence, a safe place filled with grace, love, and joy, a pleasant area loved and enjoyed by kids and adults.

At this time and in this world, we are aware of the ever-growing nature of child abuse and the harm that is done to the victims. We have taken every precaution to protect the students entrusted to our care. Our ministry staff, teachers, and volunteers are carefully screened before beginning ministry in our church. Training occurs about the various policies implemented to provide for the safety of our students. We have also reviewed with our staff what to watch for and how to report any suspicious behavior relating to the abuse of students. We will do our best to continually make our children ministry a safe place of excellence with God glory.